

# POORIA RAFAT RASOOLI

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## Summery

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IT and VoIP specialist, who is currently in charge of managing the entire network and VoIP phone system. I am very serious at work and education and I see these as tools for growth, so I am greedy for learning and education.

## Highlights

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- Good knowledge and understanding of IT
- Self-learning capability
- Adaptable and flexible in work and study
- Excellent problem solver

## Education

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### Rajaa University, Qazvin-IRAN

Information and Communication Technology Engineering (ICT), Management

Bachelor of science - Cumulative GPA: 3.26/4.00

### University of Science and Culture, Rasht branch-IRAN

Information and Communication Technology Engineering (ICT)

Associate degree - Cumulative GPA: 2.46/4.00

### Alborz Mandegaar High School, Tehran – IRAN

Math and Physics

High School diploma

## Certificates and specialized courses

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### Microsoft MCITP

260 hours of theoretical and practical classes

Cisco Iran Higher Education Institute

### CompTIA Network+

90 hours of theoretical and practical classes

Cisco Iran Higher Education Institute



## Language certificates

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### ETS TOEFL iBT®

**Total Score: 105 out of 120 (≅ 7.5 IELTS)**

- Reading 28 out of 30 (≅ 7.5 IELTS)
- Listening 30 out of 30 (≅ 9.0 IELTS)
- Speaking 19 out of 30 (≅ 6.0 IELTS)
- Writing 28 out of 30 (≅ 7.0 IELTS)

## Job experiences

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### IT and VoIP manager in Azim Sazeh Borna, Tehran – IRAN

**2018 – Until now**

- Installation, commissioning and management of the entire network and related systems
- Install, set up and manage VoIP and Call Center networks
- Management on the installation of the customer relationship system

### Technical expert and IT support in Gostaresh Fanavari Arsham, Tehran – IRAN

**2017– 2018**

- IT expert and technical support
- Troubleshooting, upgrading and assembling computer systems and computer networks

### IT Expert of the Army Headquarters of the Islamic Republic of IRAN (AJA), Tehran – IRAN

**2015 - 2016 (Military Service)**

- Technical and IT expert
- Network, Technical, Troubleshooting, Active and Passive
- Doing printing with plotters and graphic design

### Computer Graphics Expert in Ideh Novin Tejarat Romak (Bamilo.com)

**2014 - 2015**

- IT expert, advertising graphic designer and email marketing

## Skills

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MS-MCITP	★★★★★	Computer Networks	★★★★★	Virtualization	★★★★★
VoIP (Free PBX)	★★★★★	Network Security	★★★★★	WordPress	★★★★★
Adobe Photoshop	★★★★★	Google Apps	★★★★★	SEO	★★★★★
ICDL (MS Office Suite)	★★★★★	Cooking	★★★★★	Technical repairs	★★★★★

